

**Commission for Women  
Department of Administration  
September 27, 2018**

MINUTES OF THE MEETING OF THE  
NEVADA COMMISSION FOR WOMEN  
DEPARTMENT OF ADMINISTRATION  
September 27, 2018

The meeting of the Nevada Commission for Women was called to order by Chair Diane Fearon at 9:32 a.m. on Thursday, September 27, 2018 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda. All exhibits are available and on file in the Department of Administration, Director's Office.

**COMMISSION MEMBERS PRESENT:**

Diane Fearon, Chair  
Brooke Westlake-Kelley, Vice Chair – Phone  
Constance Brooks  
Jo Etta Brown  
Durette Candito  
Cynthia Cicero  
Brenda Hughes  
Jennifer López

**COMMISSION MEMBERS ABSENT:**

Richann Bender  
Elisa Cafferata

**D of A STAFF MEMBERS PRESENT:**

Molly Walt

**OTHERS PRESENT:**

Katie Armstrong, Deputy Attorney General, Attorney General's Office  
Pam Johansen, Variegated Group  
Chelsea Capurro, Griffin Company  
Rosemary Hill

**Agenda Item #3 – Public Comment**

Chair Diane Fearon called for Public Comment. There was no public comment.

**Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from August 24, 2018 Nevada Commission for Women Meeting.**

Chair Diane Fearon asked for comments and/or questions regarding the minutes; hearing none, minutes were moved to approve by Commissioner Brenda Hughes, seconded by Commissioner Jo Etta Brown. Action to approve the minutes passed unanimously.

**Agenda Item #5 – FOR POSSIBLE ACTION: Nevada Commission for Women Strategic Planning Session**

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Commission Chair Diane Fearon introduced the item by stating the need for a facilitator to facilitate the Nevada Commission for Women's Strategic Planning Session for best productivity. Deputy Attorney General, Katie Armstrong, suggested that the facilitator be familiar with the Nevada Commission for Women, the statutes that govern the Commission and the authority the Commission has. Ms. Armstrong also suggested that the facilitator be provided background material on the Commission. Chair Fearon stated that background material has been provided to the facilitator. Motion was made by Commissioner Cynthia Cicero to approve the expenditure of \$500.00 to hire Amy Ayoub, the Zen Speaker, to facilitate the Nevada Commission for Women's Strategic Planning Session on October 5, 2018 in Las Vegas, NV., seconded by Commissioner Durette Candito. Funding Source: Bank of America Grant. Motion was approved unanimously.

**Agenda Item #6 – FOR POSSIBLE ACTION – Nevada Commission for Women Strategic Planning Session Agenda**

Commission Chair Diane Fearon introduced the agenda item by presenting the draft Strategic Planning Session Agenda and stating that the agenda is a guide for the timeframe of the planning session. Commissioner López recommended having a working lunch and/or eliminating the Socializing – Light Refreshments at the beginning of the session to give the Commission more time to establishment goals for FY19. Commissioner Brown volunteered to be on the strategies committee moving forward to FY19. Commissioner López suggested adding gender equity-pay equality to the requested topics to discuss for FY19. Commissioner Brooks suggested adding disparity at prison systems for women workforce development programs to the requested topics to discuss for FY19. Commissioner Candito requested time at the planning session to be given to discuss the National Conference. Commissioner Brown requested that the Commission discuss helping women find regular healthcare as part of the strategic planning session. Commission Brown volunteered doing research on the topic. The agenda item was determined to be a discussion item; no action was taken.

**Agenda Item #7 – FOR POSSIBLE ACTION – Event/Project Sponsorship Application from AAUW**

Department of Administration, Commission for Women staff, Molly Walt introduced the item by presenting the AAUW Capital (NV) Branch Event/Project Sponsorship Application. AAUW is requesting the approval for sponsorship of their Work Smart Workshop. Commissioner Jo Etta Brown made a motion for the Nevada Commission for Women to approve the distribution about the November 10, 2018 AAUW workshop at the Carson City Nevada Commission for Women's Empowerment Workshop. Motion was seconded by Commissioner Brenda Hughes. Motion was passed unanimously.

**Commission Chair Diane Fearon excused herself from the meeting and Commission Vice-Chair Brooke Westlake-Kelley will lead the meeting at this time.**

**Agenda Item #8 – INFORMATION – Update on the Silver State Sisters: Women Transforming Nevada Exhibit and Ceremony**

Commissioner Jo Etta Brown thanked Molly Walt for providing the Commission with the Measuring the Success of the Nevada Commission for Women's *Silver State Sisters: Women Transforming Nevada* Exhibit Unveiling Ceremony document. Approximately 90-100 people attended the event, approximately 90% of the attendees viewed the exhibit, the event was

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covered by Channel 8 News and aired on their 4:30PM, 5PM, 5:30PM, and 11PM broadcast, the event ran in the weekend edition of the Nevada Appeal and Carson Now, the event reached 1,543 people through Social Media. Commission Brown stated her appreciation to Carson High School Culinary Arts Program and Honor Guard, and politicians and women's groups for attending the event.

**Agenda Item #9 – INFORMATION – Update on Nevada Commission for women's Empowerment Workshop**

Commissioner Jo Etta Brown requested an update on the number of attendees RSVP's to the Women's Empowerment Workshop. Molly Walt reported that 127 people have RSVP's to attend the workshop in Las Vegas on October 4, 2018 and 53 people RSVP's to attend the workshop in Carson City on September 28, 2018.

**Agenda Item #10 – INFORMATION – Commission Member's Comments/Public Comments**

Commission Vice-Chair Brooke Westlake called for public comment from Las Vegas. Pam Johansen with the Variegate Group asked for input regarding Equal Rights Amendment (ERA), Sex/Human Trafficking, and if the Commission would ever considered Eventbrite to publicize Commission events be discussed at the Commission's Strategic Planning Session on October 5, 2018. Rosemary Hill, a small business owner, commented regarding the Commission helping with making the internet more accessible for people and helping people to get online to help people with online businesses. Ms. Hill believes this will help women in rural areas in Nevada start online businesses. Commission Vice-Chair Brooke Westlake-Kelley closed public comment. Under Commission comments, Molly Walt informed all Commissioners that all formal speaking engagements, presentations and documents presented on behalf of the Nevada Commission for Women must be submitted and approved by the Department of Administration.

**Agenda Item #11 – FOR POSSIBLE ACTION – Adjournment**

Commission Vice-Chair Brooke Westlake requesting a motion to adjournment the meeting. Commissioner Jennifer López made the motion to adjourn the meeting at 10:52AM, motion was seconded by Commissioner Jo Etta Brown; motion passed unanimously.

Respectfully submitted,

*Molly Walt*

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Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda